

**MINUTES WARRANT FOR ANNUAL TOWN MEETING
TOWN OF SABATTUS
May 24, 2022**

AND ACTION TAKEN ON WARRANT FOR ANNUAL TOWN MEETING

Town Clerk Brenda Letourneau opened the meeting at 6:00p.m. and read the following:

State of Maine
County of Androscoggin, ss.

To Police Chief Erik Baker, a Constable of the Town of Sabattus, County of Androscoggin, State of Maine,

GREETING:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Sabattus, in said county, qualified by law to vote in Town affairs to meet at the Town Office Community Room at 190 Middle Road in said town, on Tuesday, May 24, 2022, at 6:00 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To choose a moderator by written ballot to preside at said meeting.

Action taken on Article 1: Amy Duquette nominated Mark Duquette as moderator of the town meeting. Katherine Ver Sluis seconded the nomination. Ballots were cast. Mark Duquette is elected and sworn in by Brenda Letourneau, Town Clerk.

ARTICLE 2. To see if the Town, in accordance with 36 M.R.S.A. Section 505(1), will vote that the tax lists specified in 36 M.R.S.A. Section 709 be committed for collection on or before September 6, 2022.

Board of Selectmen Ought to Pass

Action taken on Article 2: Motion made by Robert Gayton Jr. and seconded by Richard Lacombe.
Vote taken, Article 2 passes.

ARTICLE 3. To see if the Town, in accordance with 36 M.R.S.A. Section 505(2) will vote to establish September 6, 2022 or 30 days after the tax bills are postmarked and mailed, whichever is later, as the due date for the first payment of the fiscal year 2022-2023 taxes and March 1, 2023 as the due date for the second payment.

Board of Selectmen Ought to Pass

Action taken on Article 3: Motion made by Richard Lacombe and seconded by Robert Gayton Jr.
Vote taken, Article 3 passes.

ARTICLE 4. To see if the Town, in accordance with 36 M.R.S.A. Section 505(4), will vote that property taxes shall be delinquent if not paid by the dates established in Article 3 and that interest, at the rate of 4.0% per annum, shall be charged on all delinquent property taxes.

Board of Selectmen Ought to Pass

Action taken on Article 4: Motion made by Robert Gayton Jr. and seconded by Richard Lacombe.
Vote taken, Article 4 passes.

ARTICLE 5. To see if the Town, in accordance with 36 M.R.S.A. Section 506-A, will vote that a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of the overpayment plus interest from the date of the overpayment at the annual rate of 4.0%.

Board of Selectmen Ought to Pass

Action taken on Article 5: Motion made by Wayne Heyward and seconded by Daniel Dion.
Vote taken, Article 5 passes.

ARTICLE 6. To see if the Town will vote to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes, and that interest on any prepayment will be zero (0) percent.

Board of Selectmen Ought to Pass

Action taken on Article 6: Motion made by Robert Gayton Jr. and seconded by Guy Desjardins.
Vote taken, Article 6 passes.

ARTICLE 7. Shall the Town authorize the Selectmen to receive and appropriate non-property tax revenues to reduce the property tax commitment for the 2022-2023 fiscal year?

Anticipated non-property tax revenues for the fiscal year beginning July 01, 2022 include the following approximations of State and Town Revenues:

	<u>FY23</u>
I. Excise Tax	\$ 930,000
II. Municipal Revenue Sharing	\$ 675,000
III. Homestead Exemption Reimbursement	\$ 330,360
IV. <u>All Other Non-Property Tax Revenues</u>	<u>\$ 380,342</u>
Total Non-Property Tax Revenues	\$2,315,702

Board of Selectmen Ought to Pass

Action taken on Article 7: Motion made by Jeffrey Baril and seconded by Wayne Heyward.
Vote taken, Article 7 passes.

ARTICLE 8. Shall the Town authorize the Selectmen to appropriate an amount not to exceed \$125,000 from Undesignated Fund Balance ("Surplus") to reduce the Property Tax Commitment for the 2022-2023 fiscal year?

<u>FY21</u>	<u>FY22</u>
\$125,000	\$125,000
Board of Selectmen	Ought to Pass @ \$125,000

Action taken on Article 8: Motion made by Jon Mennealy and seconded by Richard Lacombe.
Vote taken, Article 8 passes not to exceed

PROPOSED FY22 OPERATIONAL BUDGET

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$426,603 to fund ADMINISTRATION

<u>FY21</u>	<u>FY22</u>
\$418,723	\$399,839
Board of Selectmen	Ought to Pass@ \$ 426,603
Budget Committee	Ought to Pass @ \$ 426,603

Action taken on Article 9: Motion made by Guy Desjardins and seconded by Wayne Heyward.
Vote taken, Article 9 passes at \$426,603.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$72,950 to fund CODE ENFORCEMENT.

<u>FY21</u>	<u>FY22</u>
\$24,958 (part time)	\$53,469 (part time for part of FY22)
Board of Selectmen	Ought to Pass @ \$72,950
Budget Committee	Ought to Pass @ \$72,950

Action taken on Article 10: Motion made by Wayne Heyward and seconded by Guy Desjardins.
Vote taken, Article 10 passes at \$72,950.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$630,519 to fund the POLICE DEPARTMENT.

<u>FY21</u>	<u>FY22</u>
\$568,514	\$664,016

Board of Selectmen	Ought to Pass @	\$630,519
Budget Committee	Ought to Pass @	\$630,519

Action taken on Article 11: Motion made by Jeffrey Baril and seconded by Clem Kerr
Vote taken, Article 11 passes at \$630,519.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$ 27,028 to fund ANIMAL CONTROL.

<u>FY21</u>	<u>FY22</u>	
\$28,894	\$28,808	
Board of Selectmen	Ought to Pass @	\$27,028
Budget Committee	Ought to Pass @	\$27,028

Action taken on Article 12: Motion made by Jeffrey Baril and seconded by Richard Lacombe.
Vote taken, Article 12 passes at \$27,028.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$315,860 to fund the FIRE DEPARTMENT.

<u>FY21</u>	<u>FY22</u>	
\$155,075	\$203,787	
Board of Selectmen	Ought to Pass @	\$315,860
Budget Committee	Ought to Pass @	\$315,860

Action taken on Article 13: Motion made by Richard Lacombe and seconded by Robert Gayton Jr.
Vote taken, Article 13 passes at \$315,860.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$23,000 to fund the EMERGENCY FIRST RESPONDER PROGRAM (EMS).

<u>FY21</u>	<u>FY22</u>	
\$14,980	\$17,180	
Board of Selectmen	Ought to Pass @	\$23,000
Budget Committee	Ought to Pass @	\$23,000

Action taken on Article 14: Motion made by Robert Gayton Jr. and seconded by on Richard Lacombe.
Vote taken, Article 14 passes at \$23,000.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$1,950 to fund EMERGENCY MANAGEMENT.

<u>FY21</u>	<u>FY22</u>
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\$1,950	\$1,950	
Board of Selectmen	Ought to Pass @	\$1,950
Budget Committee	Ought to Pass @	\$1,950

Action taken on Article 15: Motion made by Guy Desjardins and seconded by Ann Marie Dion.
Vote taken, Article 15 passes at \$1,950.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$621,575 to fund the PUBLIC WORKS DEPARTMENT.

<u>FY21</u>	<u>FY22</u>	
\$568,665	\$603,324	
Board of Selectmen	Ought to Pass @	\$621,575
Budget Committee	Ought to Pass @	\$621,575

Action taken on Article 16: Motion made by JP Normand LaPlante and seconded by Richard Lacombe.
Vote taken, Article 16 passes at \$621,575.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$298,848 to fund the TRANSFER STATION.

<u>FY21</u>	<u>FY22</u>	
\$243,500	\$256,915	
Board of Selectmen	Ought to Pass @	\$298,848
Budget Committee	Ought to Pass @	\$298,848

Action taken on Article 17: Motion made by Angela Mitchell and seconded by Richard Lacombe.
Vote taken, Article 17 passes at \$298,848.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$669,033 to fund INSURANCES, PAYROLL TAX & RETIREMENT.

<u>FY21</u>	<u>FY22</u>	
\$597,510	\$669,033	
<u>SELECTMEN</u>	<u>BUDGET COMMITTEE</u>	
\$464,340 Insurances	\$464,340 Insurances	
\$118,244 Payroll Taxes	\$118,244 Payroll Taxes	
<u>\$153,913 Retirement</u>	<u>\$153,913 Retirement</u>	
\$736,497 Total	\$736,497 Total	
Board of Selectmen	Ought to Pass @	\$736,497
Budget Committee	Ought to Pass @	\$736,497

Action taken on Article 18: Motion made by JP Normand LaPlante to raise and appropriate \$669,033
 seconded by Robert Gayton Jr
 Motion made by Richard Lacombe to amend the amount of \$669,033 to \$736,497
 seconded by Daniel Dion
 Motion made by JP Normand LaPlante to accept the amended amount of \$736,497
 seconded by Guy Desjardins
 Vote taken, Article 18 passes at \$736,497

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$19,600 to fund
 BOARDS & COMMITTEES.

<u>FY21</u>	<u>FY22</u>
\$19,800	\$19,800
<u>SELECTMEN</u>	<u>BUDGET COMMITTEE</u>
\$ 15,600 Selectmen	\$ 15,600 Selectmen
\$ 4,000 Planning Board	\$ 4,000 Planning Board
\$ 19,600 Total	\$ 19,600 Total
Board of Selectmen	Ought to Pass @ \$19,600
Budget Committee	Ought to Pass @ \$19,600

Action taken on Article 19: Motion made by Angela Mitchell for the amount of \$19,600 and seconded by
 Wayne Heyward
 Vote taken, Article 19 passes at \$19,600.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$92,661 to fund
 PROFESSIONAL SERVICES.

<u>FY21</u>	<u>FY22</u>
\$70,650	\$75,333
<u>SELECTMEN</u>	<u>BUDGET COMMITTEE</u>
\$40,000 Legal	\$40,000 Legal
\$10,000 Engineering	\$10,000 Engineering
\$ 250 Planning	\$ 250 Planning
\$13,500 Audit	\$13,500 Audit
<u>\$28,911 Annual Assessment</u>	<u>\$28,911 Annual Assessment</u>
\$92,661 Total	\$92,661 Total
Board of Selectmen	Ought to Pass @ \$92,661
Budget Committee	Ought to Pass @ \$92,661

Action taken on Article 20: Motion made by Angela Mitchell and seconded by Wayne Heyward.
Vote taken, Article 20 passes at \$92,661.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$11,790 to fund
STORMWATER MANAGEMENT.

<u>FY21</u>	<u>FY22</u>	
\$25,760	\$33,840	
Board of Selectmen	Ought to Pass@	\$11,790
Budget Committee	Ought to Pass @	\$11,790

Action taken on Article 21: Motion made by Jon Mennealy and seconded by Wayne Heyward.
Vote taken, Article 21 passes at \$11,790.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$68,840 to fund
DISPATCH & E911/PSAP.

<u>FY21</u>	<u>FY22</u>	
\$62,506	\$65,878	
Board of Selectmen	Ought to Pass @	\$68,840
Budget Committee	Ought to Pass @	\$68,840

Action taken on Article 22: Motion made by Wayne Heyward and seconded by Richard Lacombe.
Vote taken, Article 22 passes at \$68,840.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$16,739 to fund
ORGANIZATIONS.

<u>FY21</u>	<u>FY22</u>	
\$20,145	\$15,190	
\$5,093	Maine Municipal Association	
\$5,646	Androscoggin Valley Council of Governments	
\$3,000	Sabattus Lake Dam Commission	
\$1,500	Sabattus Mountaineers**	
<u>\$1,500</u>	Sabattus Veterans	
\$16,739	Total	
Board of Selectmen	Ought to Pass @	\$16,739
Budget Committee	Ought to Pass @	\$16,739

** \$ for the Sabattus Mountaineers would be appropriated from the fiscal year
2021-2022 snowmobile registration fee refund from the Maine Department of

Inland Fisheries and Wildlife and not raised from property taxes. Said funds to be used to support recreational programs such as maintaining snowmobile trails, and for related conservation activities on land within the Town of Sabattus, that is available for use by the public.

Action taken on Article 23: Motion made by Jeffrey Baril and seconded by Wayne Heyward.
Vote taken, Article 23 passes at \$16,739.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$157,470 to fund PUBLIC UTILITIES.

<u>FY21</u>	<u>FY22</u>
\$155,778	\$155,496
\$61,470	Operational Utilities
\$14,000	Street Lighting
\$82,000	Sanitary District/Water Division (per PUC regulations)
\$157,470	Total
Board of Selectmen	Ought to Pass @ \$155,778
Budget Committee	Ought to Pass @ \$155,496

Action taken on Article 24: Motion made by Jon Mennealy to accept as written and read, seconded by Katherine Ver Sluis.
Vote taken, Article 24 passes at \$157,470.

ARTICLE 25. To see if the Town will to raise and appropriate the sum of \$ 2,000 to fund GENERAL ASSISTANCE.

<u>FY21</u>	<u>FY22</u>
\$2,000	\$2,0000
Board of Selectmen	Ought to Pass @ \$ 2,000
Budget Committee	Ought to Pass @ \$ 2,000

Action taken on Article 25: Motion made by Guy Desjardins and seconded by Jon Mennealy.
Vote taken, Article 25 passes at \$2,000.

ARTICLE 26. To see if the Town will to raise and appropriate the sum of \$6,700 to fund NON-PROFIT ORGANIZATIONS

Non-Profit Organizations	Board of Selectmen	Budget Committee
Rural Community Action Ministry	\$2,700	\$2,700
Safe Voices	\$2,000	\$2,000
Senior Plus	\$2,000	\$2,000
Tri-County Mental Health	\$0	\$0
Community Concepts	\$0	\$0

Total	\$6,700	\$6,700
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<u>FY21</u>	<u>FY22</u>	
\$6,700	\$8,000	
Board of Selectmen	Ought to Pass @	\$6,700
Budget Committee	Ought to Pass @	\$6,700

Action taken on Article 26: Motion made by Wayne Heyward and seconded by Richard Lacombe
Vote taken, Article 26 passes at \$6,700.

ARTICLE 27. To see if the Town will vote to authorize the Selectmen to use up to \$25,000 from undesignated fund balance in the event of overdrafts, unforeseen events or emergencies. Any use of this contingency arrangement must be voted on at a Select Board meeting and the expenditures made will be listed in the subsequent town report. Transfer of undesignated revenues in excess of \$25,000 must be authorized by the vote of a special town meeting.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 27: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 27 passes.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to designate a representative to apply for and manage a grant from the Dept. of Conservation to help maintain snowmobile trails within Sabattus and authorize expenditure of funds to be reimbursed 30% by the snowmobile club and 70% by State Grant.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 28: Motion made by JP Normand LaPlante and seconded by Wayne Heyward.
Vote taken, Article 28 passes.

ARTICLE 29. To see if the Town will vote to appropriate OVERLAY of an amount not to exceed the state limitation in the calculation as set by the annual Municipal Valuation Return to cover abatements during the fiscal year.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 29: Motion made by Angela Mitchell and seconded by Jeffrey Baril.
Vote taken, Article 29 passes.

PROPOSED FY21 CAPITAL IMPROVEMENT/EQUIPMENT BUDGET

ARTICLE 30. To see if the Town will vote to appropriate the sum of \$169,970 from existing Undesignated Funds to pay the 9th and 10th (final two) debt service payments for the Municipal Building.

Board of Selectmen	Ought to Pass @	\$169,970
Budget Committee	Ought to Pass @	\$169,970

Action taken on Article 30: Motion made by Wayne Heyward and seconded by Guy Desjardins.
Vote taken, Article 30 passes at \$169,970

ARTICLE 31. To see if the Town will vote to appropriate \$33,700 from existing Undesignated Funds to pay the 6th and 7th (final two) debt service payments for the Fuel Depot.

Board of Selectmen	Ought to Pass @	\$33,700
Budget Committee	Ought to Pass @	\$33,700

Action taken on Article 31: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 31 passes at \$33,700.

ARTICLE 32. To see if the Town will vote to appropriate \$66,634 from existing Undesignated Funds to pay 4th and 5th (final two) debt service payments for the Dump Truck

Board of Selectmen	Ought to Pass @	\$66,634
Budget Committee	Ought to Pass @	\$66,634

Action taken on Article 32: Motion made by Wayne Heyward and seconded by Richard Lacombe.
Vote taken, Article 32 passes at \$66,634.

ARTICLE 33. To see if the Town will vote to appropriate \$30,000 from existing Undesignated Funds to pay for two (2), 45-yard Closed Containers for the Transfer Station.

Board of Selectmen	Ought to Pass @	\$30,000
Budget Committee	Ought to Pass @	\$30,000

Action taken on Article 33: Motion made by Angela Mitchell and seconded by Diane Whalen.
Vote taken, Article 33 passes at \$30,000.

ARTICLE 34. To see if the Town will vote to appropriate \$30,000 from existing Undesignated Funds to pay for a Plastic Packer for the Transfer Station.

Board of selectmen	Ought to Pass @	\$30,000
Budget Committee	Ought to Pass @	\$30,000

Action taken on Article 34: Motion made by Jon Mennealy and seconded by Jeffrey Baril.
Vote taken, Article 34 passes at \$30,000.

ARTICLE 35. To see if the Town will vote to appropriate \$15,000 from existing Undesignated Funds to pay for one (1), 40-yard Roll Off Container for the Transfer Station.

Board of Selectmen	Ought to Pass @	\$15,000
Budget Committee	Ought to Pass @	\$15,000

Action taken on Article 35: Motion made by Jon Mennealy and seconded by Wayne Heyward.
Vote taken, Article 35 passes at \$15,000.


ARTICLE 36. To see if the Town will vote to reallocate the appropriated FY22 sum of \$25,000 from the Town's Undesignated Fund Balance and to appropriate another \$25,000 from Undesignated Funds, to crack seal, seal and strip the Town Office/Police Department parking lots and to also include the Transfer Station, Public Works, and any town roads, where possible.

Board of Selectmen	Ought to Pass @	\$50,000
Budget Committee	Ought to Pass @	\$50,000

Action taken on Article 36: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 36 passes at \$50,000.


Motion to adjourn at 6:52 p.m. made by Daniel Dion and seconded by Guy Desjardins.


Mark Duquette, Chair


Richard Lacombe, Vice-Chair


Jeremy Petty, Selectman


Noel Hinkley, Selectwoman


JP Normand LaPlante, Selectman

Jeff Baril
Bryan Chonko
Guy Desjardins
Ann Marie Dion
Daniel Dion
Alec Duquette
Amy Duquette
Mark Duquette
Austin Gayton
Robert Gayton III
Robert Gayton Jr
Rudy Gayton
Wanda Gayton
Scott Girardin
Wayne Heyward
Noel Hinkley

Angela Kerr
Clem Kerr
Richard Lacombe
JP Normand LaPlante
Emily Lundberg
Jon Mennealy
Angela Mitchell
John Mitchell Jr
Mark Moulton
Michael Noel
Katherine Ver Sluis
Diane Whalen
James Whalen
Timothy Kane
Brenda Letourneau
Erik Baker

Troy Cailler
Jerry Sabins
Paul Morin